



Administrative note

Fourth Annual Global Network of Parliamentary Budget Officers Assembly

Washington DC, USA

June 7-10, 2016

CONFERENCE DETAILS

Event Location: Room MC C1-100, World Bank Headquarters, 1818 H Street NW, Washington, DC 20433 ([see map on Page 2](#)). Please enter at the Visitors Entrance on 18th Street to pass security.

Starting Time: Starting time is set at 8:45 am, Tuesday through Friday. Please note that on the first day of the event (June 7) at 8:45am a representative will meet the group in the Visitors Entrance and escort the group to the conference venue.

Meals offered by organizers:

- Lunch: Lunch, as well as morning and afternoon coffee breaks, will be provided to all participants for the duration of the event directly on site.
- Dinner on Wednesday, June 8: A formal cocktail and reception will be held at District Commons restaurant, located at 2200 Pennsylvania Ave NW (between 22nd and 23rd Street) for all participants at 7pm. Please note that the conference ends at 3:30pm for the day on Wednesday, June 8.

Wifi at the Venue:

- Network name: Guest
- Password: jidoweceb7

TRANSPORTATION TO AND FROM THE AIRPORT: Participants will be asked to take a taxi from the airport to their hotel in Washington. The airport is located 26 miles (41 km) from the World Bank HQ. Taxi fare to the World Bank will be approximately \$70. Travel time is about 40 minutes.

VISA: It is the responsibility of the participant to make all necessary arrangements to obtain any required visas for their trip to the USA. This includes all transit visas.



WORLD BANK GROUP



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CONFERENCE CONTACT INFORMATION: In case you have any questions regarding your accommodation or other event details, please do not hesitate to contact Mr. Ermal Vila using the following contact information:

Ermal Vila
Parliamentary Strengthening Cluster
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Email: evila@worldbank.org

We once again take this opportunity to welcome you to the seminar, and hope that you will have a pleasant and agreeable stay in Washington.

Sincerely,
Parliamentary Strengthening Team

Map: Location of Room C1-100 on Floor C1 (one floor below ground level) in World Bank MC Building

